Policy # Safety – 06
Issued June 2010
Revised October 2014

GRADY MANAGEMENT, INC.
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First Aid Kit Guidelines

First Aid kits and required contents are to be maintained in a serviceable condition.

Unit-type kits have all items in the First Aid kit individually wrapped, sealed, and packaged in comparable sized packages.

The commercial or cabinet-type kits do not require all items to be individually wrapped and sealed, but only those which must be kept sterile.

Items such as scissors, tweezers, tubes of ointments with caps, or rolls of adhesive tape, need not be individually wrapped, sealed, or disposed of after a single use or application.

Individual packaging and sealing shall be required only for those items which must be kept sterile in a first-aid kit.

There should be monthly inspections made of the First Aid kits completely by the Community Manager on site.

First Aid kits shall contain, at a minimum the following items (on larger sites more quantities of each item should be stocked):

Minimum Requirements for Workplace First Aid Kits*

Item	Minimum Quantity
Absorbent compress, 32 sq. in. with no side smaller than 4 in.	1
Adhesive bandages, 1 in x 3 in	16
Adhesive tape, 5 yd. total	1
Antiseptic, 0.5g (0.14 fl. oz.) applications	10
Burn treatment , 0.5g (0.14 fl. oz.) applications	6
Medical exam gloves	2 pair
Sterile pads, 3 in. X 3in.	4
Triangular bandage, 40 in. x 40 in. x 56in.	1
Face mask with eye shield	2

*ANZI Z 308.1- 1998