

INTERNAL CAREER OPPORTUNITIES

Revised: 03.02.2021

1. Complete an Internal Application available on the GMI website within the employee portal.
2. Forward it to your Community Manager with a copy to the HR Department at the Main Office (Fax: 301-587-0059) to help facilitate the process.
3. Your Community Manager will review your application with your Regional Property Manager (RPM).
4. After review with your RPM it will be forwarded to the hiring Community's RPM for review and consideration.
5. Please keep in mind that it is GMI's policy to seek internal and external candidates simultaneously.
6. Should you become the successful candidate for the position, please keep in mind that it will take approximately two weeks for the transfer to take place. This is to afford the Community/Department of the transferee an opportunity to find a replacement and/ or revise the schedule

Position	Date Listed	Full or Part-Time	Live- On Required	Community, City	Hiring Manager
<u>Maryland</u>					
Assistant Community Manager	02/22	FT	No	Montgomery Club Gaithersburg	Carola Huerta Community Manager
Community Manager	03/01	FT	No	Adams Crossing Waldorf	Charles Keys III Regional Property Manager
Community Manager	01/21	FT	No	Auden Place Silver Spring	Candy Wongsam Regional Property Manager
Maintenance Supervisor	02/05	FT	No	Parke Cheverly Hyattsville	Katrina Barker Community Manager
Maintenance Tech	08/10	FT	No	Cider Mill Montgomery Village	Vanessa Donnell-Taylor Community Manager
Maintenance Tech	01/28	FT	No	Parke Cheverly Hyattsville	Katrina Barker Community Manager
<u>Northern Virginia</u>					
Marketing Consultant	02/19	FT	No	Discovery Square Herndon	Jackilu Mills Community Manager
Marketing Consultant	08/04	FT	No	South Port Alexandria	Jean Austin Community Manager
Marketing Consultant	08/04	PT	No	South Port Alexandria	Jean Austin Community Manager
Marketing Consultant	02/23	PT	No	The Alexander Alexandria	Kristen Lewis Community Manager
Lead Maintenance Tech	01/29	FT	No	Preston Place Winchester	Fran Yancey Community Manager
Maintenance Trainee	11/05	FT	No	Edsall Station Alexandria	Jeanette Martin Community Manager
<u>Southern Virginia</u>					
Assistant Community Manager	02/03	FT	No	The Greens Glen Allen	Jean Johnson Community Manager
Marketing Consultant	01/22	FT	No	Salem Run Fredericksburg	Angela Slaughter Community Manager
Marketing Consultant	01/04	FT	No	Center West Richmond	Tammy Brown Community Manager
Marketing Consultant	01/29	FT	No	Bradford Mews Smithfield	Shelia Kidd Regional Property Manager
Maintenance Tech	03/01	FT	No	Salem Run Fredericksburg	Angela Slaughter Community Manager
Maintenance Trainee	02/02	FT	No	Arden Place Charlottesville	Colleen Bathalon Community Manager
Maintenance Trainee	01/14	FT	No	Peters Creek Roanoke	Tambra Wrenn Community Manager
<u>Main Office</u>					
Maintenance Tech (Floater)	01/04	FT	No	Main Office Silver Spring	Mark Rasavage Director of Maintenance
Marketing Consultant (Floater)	02/11	FT	No	Main Office Silver Spring	Heather Shrader VP of Rental Operations
<u>Priority Mechanical Contractors</u>					
HVAC Tech	10/14	FT	No	Priority Mechanical Laurel	Steven Griffin President - PMC
Sheet Metal Mechanic	10/14	FT	No	Priority Mechanical Laurel	Steven Griffin President - PMC